

Monroe County United Ministries

EACH ONE FEED ONE

DRIVER & RIDER MANUAL

UPON ARRIVING AT MCUM

Get your assigned route

A MCUM staff member will assign you your route (and a partner if you do not have one yet) when you arrive at MCUM.

Load your route's materials into your car

You will pick up supplies for your stores, including flyers, donation collection cans, aprons, cart signs, sandwich boards, and other supplies – like umbrellas and coolers of water. You will also place magnets on the side of your vehicle to identify you as the Store Driver.

DURING YOUR SHIFT

Set up stores

You will drive to each store on your route using the map provided and set up each store according to the diagram to prep for the volunteers.

Meet/Orient store greeters

After setting up each store, circle back through your route and introduce yourself to the Store Greeters. Answer any questions they have, let them know you have water available for them, and remind them about the card with contact information for troubleshooters should anything come up.

Food donation pick-ups

After orientation, do your first round of pick-ups. Collect all donated food/money, restock flyers as needed, offer water and bathroom breaks to the store greeters, and address any problems you may encounter. *Make sure you are re-stocking flyers!*

Take food back to MCUM

Drive the collected food and donations back to MCUM. When you arrive, ring the bell and the sorting volunteers will help unload your car. Don't forget to take a break while you are back at MCUM waiting until the next round.

NEED HELP?

Call MCUM

If you run into any problems during your shift, first contact Erin by cell at (812) 272-2118.

ENDING YOUR SHIFT

Last pick-up times

You will make your last pickup around 8:30 pm Friday and around 4:00 pm on Saturday and Sunday. You will need to pick up the money, fliers, aprons, and food donations from each site. Do not leave supplies unattended at the store.

Saturday morning shifts

Volunteers will take over the afternoon shift, so be sure all store greeters know to pass all materials (aprons, brochures, food donations, etc.) to the volunteers. Make a round of orientation when the shifts change.

MAKE A LASTING IMPACT

We value your feedback

After the event, we will send you a follow-up survey via email. Your feedback will help us improve Each One Feed One for future years. We also ask that you share any interesting or inspiring stories you may have heard or experienced during your shift to help us promote the food drive. Email Erin at mcum@mcum.org to share your stories.

Follow MCUM on Facebook

Please follow and like MCUM on Facebook and Twitter to receive important updates about our programs and volunteer opportunities.

Thank you

Thank you so much for your help with this important mission. Without dedicated volunteers like yourself, we could never pull off this food drive! Your work will help feed hundreds of families in Monroe County.